

CADDO MILLS

INDEPENDENT SCHOOL DISTRICT

P. O. Box 160
Caddo Mills, Texas 75135
Phone 903-527-6056
Fax 903-527-4883

APPLICATION FOR EMPLOYMENT

Professional Personnel

Name _____

Telephone (____) _____

Position(s) Applying for:

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital status, veteran or military status, the presence of a medical condition, disability, or any other legally protected status.

An Equal Opportunity Employer

EMPLOYMENT APPLICATION FOR PROFESSIONAL PERSONNEL

Personal Data	
Date of application _____	Social Security number _____
Name _____	
<small><i>Last</i></small>	<small><i>First</i></small>
<small><i>Middle initial</i></small>	
Current address _____	
<small>Street/Box</small>	<small>City</small>
<small>State</small>	<small>Zip Code</small>
Other address where you may be reached _____	
Work phone _____	Home phone _____
Other name that may appear on records _____	
<small>(Used only for reference checks)</small>	

Position Data	
List the position(s) you are applying for _____	

Credentials included with application:	
<input type="checkbox"/> Résumé	
<input type="checkbox"/> All teaching and professional certificates or licenses	
<input type="checkbox"/> All transcripts showing degrees	
Have you been employed by Caddo Mills ISD in the past? Yes _____ No _____	
If you answered yes, provide dates of employment _____	

Education/Training			
Name and location of schools attended	Course of study and major/minor	Diploma, degree, certificate or license held	Year graduated <small>(College only)</small>

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Certification

Certificate or License Currently Held:

- None Texas Emergency
 Valid Texas Texas One-Year: Expires _____
 Valid Other State Texas Temporary Administrative: Expires _____

Areas of Specialization:

- | | | |
|---|--|---|
| <input type="checkbox"/> Administrator | <input type="checkbox"/> All-Level Art | <input type="checkbox"/> Vocational (specify) |
| <input type="checkbox"/> Superintendent | <input type="checkbox"/> All-Level Health and PE | _____ |
| <input type="checkbox"/> Principal | <input type="checkbox"/> All-Level Music | <input type="checkbox"/> Nurse |
| <input type="checkbox"/> Midmanagement Admin | <input type="checkbox"/> Librarian | <input type="checkbox"/> Visiting Teacher |
| <input type="checkbox"/> Elementary | <input type="checkbox"/> Counselor | <input type="checkbox"/> Supervisor |
| <input type="checkbox"/> Elementary &
Kindergarten | <input type="checkbox"/> Special Education (specify) | <input type="checkbox"/> Other (specify) |
| <input type="checkbox"/> Secondary (Jr./Sr. High) | _____ | _____ |

Teaching Experience

List teaching experience beginning with most recent years.

Name and location of school	Type of assignment	Dates taught	Reason for leaving

Other Work Experience

Please provide a list of all other jobs or administrative positions you have held in the past 10 years. Attach additional sheets if necessary. Attach résumé if available.

School district/firm name	Position/title	Dates employed	Reason for leaving

Professional Data	<p>Please list relevant professional activities. Omit references to organizations that would reveal race, age, ethnic origin or religion.</p> <p>Papers/articles published _____</p> <p>_____</p> <p>Seminars/workshops conducted _____</p> <p>_____</p> <p>Other related professional activities _____</p> <p>_____</p>
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General Information	<p>Do you have a relative who serves on the Caddo Mills ISD Board of Education? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide the relative's name and relationship. _____</p> <p>_____</p> <p>Have you ever been convicted of, plead guilty or no contest (nolo contendere) to, or received probation, suspension, or deferred adjudication for a felony or offense involving moral turpitude (including, but not limited to theft, rape, murder, swindling, and indecency with a minor)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please state where, when, and the nature of the offense _____</p> <p>_____</p> <p><i>(A felony conviction is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)</i></p>
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References				
Please list references the district can contract regarding your work history. Include all managers and supervisors who evaluated or supervised your performance at your last two employers.				
Full name of reference	School district/ firm name	Mailing address	Position/title	Area code, phone number

EMPLOYMENT APPLICATION FOR PROFESSIONAL PERSONNEL

Verification

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed on the previous page to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.

I understand that the district is authorized by Texas Education Code §22.083 to obtain criminal history record information on applicants the district intends to employ.

Signature

Date

This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for 6 months. If you have not received a response during this time period, you may reapply or reactivate your application.